

Mairangi Bay School PTA Inc.

Meeting: Tuesday 21 May 2019, 7.30pm in the School Staffroom

AGENDA

Present: Nicky Rooksby (President), Karen McLean (Secretary), Andrew Plinston (Treasurer), Julia Whitfield (Vice President), Nancy Wang (Vice Secretary), Helen Dou (Vice Treasurer), Tina Li, Sunny Cheong, Alex Rogers, John Bower, Grant Austin, Anna Rainey, Sharon Morgan, Lorraine Handisides, Bruce Warren (Principal), Claire Garnett (Teachers Representative), Karen Adams.

7.30pm Administration Matters 5 Mins

Welcome and Apologies: Natalie Mankin and Amy Johnson
Adoption of Agenda
Correspondence
Confirmation of Minutes - it was noted that Lorraine is not the co-chair of the BINGO event, rather a member of the committee

Resolutions: *Acceptance of Agenda, Correspondence and Minutes*

Moved: *Tina Li*

Seconded: *Lorraine Handisides*

7.35pm Principal's Report 5 Mins
(Bruce Warren)

Currently working on a visual representation of the vision of values. Artist suggests using the seagull in a child-friendly way. Happy to have feedback but primarily looking for the children's feedback.

Stuart Dean has announced he is retiring at the end of the term. There will be a special assembly on the last day of term at 2pm. A letter has been provided to the parents impacted. I am happy to announce that Adam Grinn is going to take over until the end of the year.

Property – a number of projects were undertaken over the holidays although you will note that the roofing upgrades have been started but was not completed. This work will finish off soon. The markings and driveway upgrade was completed, as was the markings on the new court however, there is a several week wait for the new goals. There was a slight issue with the new shade sails at the factory end, and once that was remedied some staffing issues. We are hopeful these will be up this week. We are aware the planned strike next week is a major inconvenience and we thank you for your support. SKids have something set up for those really stretched.

Murals – we have 10/11 different things happening to improve our environment. The room 8 wall has been prepped and ready for the junior school project. The old skink garden has been removed and will have middle school artwork. The silhouettes by the library have been added and the quotes for the wall by the hall is in progress.

Rangitoto school is set to work on the driveway mural. The flag post is up and we were able to have a proper ANZAC ceremony. The jubilee sculpture is being worked on at the moment. The prize winning flower show facade is also up. Remember the Friday noon deadline for BOT nominations. A flyer went home today. Garden to table is running well thank you to those volunteering.

7.40pm **Chairperson's Report** **5 Mins**
(Nicky Rooksby)

[Chair report](#)

7.45pm **Treasurer's Report** **5 Mins**
(Andrew Plinston/Lisa Peel)

[Treasurer report](#)

Resolutions: *Acceptance of Principal's, Chairperson's and Treasurer's Reports*
Moved: Julia Whitfield
Seconded: Karen Adams

Approval of any payments listed in the Treasurer's Report: N/A

Moved:

Seconded:

7.50pm **Chocolate Fundraiser** **10 Mins**
(Claire)

Earnings have already been covered in the Treasurer's report.

Learnings taken from last time:

labelling of the boxes at the start worked well.

An initial decision was made to not allow for an opt out option.

Learnings from this time:

Worth thinking about sending out comms prior to give people the option to donate rather than sell which would give you a clearer idea of how many boxes.

Make sure that we advertise prizes up front.

Newer families to the school are not aware of what they are expected to do. Next time ensure we give these families more ideas and instructions.

WeChat was used to advise Chinese families to sell overseas.

Make clear the final day for prizes.

8:00pm **Upcoming Events** **30 Mins**

- Senior Movie Night (Caley)
- Bingo Night (Alex/Lorraine)
Date set for 10 August at Bar Africa (can seat up to 200) with a 7pm start time.

A Bingo master has been hired. Next need to source BINGO supplies, fundraising options, tickets, when we are going to go live and volunteers.

Karen advised that the GMAIL has a list of silent auction contacts if we want to go down that route.

Need to think about the flow of the evening and ensure we use the quiz night process as a base.

Also need to remember the purpose of the evening – fun or fundraising?

- Calendar Art (HaiYan)

8:30pm 2020 Big Fundraiser 20 Mins
(Chairperson)

Teachers feedback:

Teachers all for a fun run and keen to participate. Weekend preferred, maybe Sat afternoon (avoid Sat morning for kids sports). Quite liked colour run. Questions on H&S implications – Bruce advised we would need a safety plan regardless and it would be easier on our own turf. Teachers liked colour run rather than bubbles and obstacle course.

Open up to community. BBQ easier. Liked the idea of the prizes.

PTA brainstorm summary:

Colours per laps would allow for us to make it work within the school grounds.

Set them off in age groups.

Could sell bags of colour so kids can throw at friends as they go past.

Make the event smaller for the first year – school community and friends.

We could utilise the dunking machine from the gala.

Porta loos needed

Saturday morning could work in the first term - end of term one before daylight savings and Easter.

No brainer to use the company for fundraising

Food options: look at the stalls that did well at the gala re food. Learnings from the Gala mean we would need to ensure we kept a tight budget.

Coffee cart

Candy floss machine?

Popcorn

Sausage sizzle and burgers

8.50pm Any Other Matters

Karen M explained she was working on a comms schedule (to be sent out at a later date). She also asked for feedback from the termly PTA newsletter and how we ensure that sign-up genius is advertised.

Meeting Close

Next Meeting: 18 June