

Mairangi Bay School PTA

Minutes of a meeting of the MBSPTA held on Tuesday 26th February 2019, 7.30pm, in the School Staffroom

Present: Nicky Rooksby (Chairperson), Julia Whitfield (Vice-Chairperson), Stephanie Chapman (Minute Secretary for this meeting), Karen McLean (Secretary), Haiyan Jin (Co Vice-Secretary), Nancy Wang (Co-Vice-Secretary), Helen Dou (Vice-Treasurer), Tania Hall (Visitor), Tina Li, Bruce Warren, Amy Johnson, Caley Plinston, Andrew Plinston (Treasurer), John Bower, Lucy Tagg, Lin Lin, Sunny Cheong.

1.0: Administration Matters

1.1: Welcome: Nicky Rooksby (Chairperson) welcomed everyone to the meeting.

1.2: Apologies were received from Alex Rogers, Lisa Peel, Natalie Minkin, Claire Garnett, Jess Josephson.

1.3: Adoption of Agenda: The advertised agenda was adopted without amendment.

1.4: Correspondence: Stephanie (former-secretary) reported general advertising material, nominations for the PTA executive roles, and two invoices for payment from the Calendar Art organisation.

1.5: Confirmation of Minutes: The minutes of the previous meeting were accepted without amendment:

https://docs.google.com/document/d/1hnDkTjbWvaeM41sL_BrQADKLKeRv5eCMQ39MOdnh8ug/edit?usp=sharing

RESOLUTION: *It was resolved to accept the Agenda, Correspondence and Minutes.*

Moved: Julia Whitfield, **Seconded:** Karen McLean

2.0: Fun Run

2.1: The meeting was addressed by Tania Hall from the Fun Run organisation. Key points made by Tania were:

- The Fun Run is designed to encourage physical activity. Can involve a fun run, cross country, obstacle course, swim – anything is possible. The event can be combined with the school cross country, for instance, and encourages children who might not normally be interested to give these events a go. At Forrest Hill School the event was divided into juniors, middles and seniors and run at one hour intervals.
- Each child is set up with a web page that is sent out to relatives, friends etc. This can easily include friends and family overseas. At Forrest Hill this has seen a doubling of profits from similar events.
- 50 % of profits go to the school, 30% goes towards prizes which are provided by the company and updated every year, and 20% to the Company.
- Some schools have made more than \$40,000.
- The company provides all of the administration side of the event, but the school or PTA organises the actual fun run. This would require a co-ordinator, a committee of around 5 people, course attendants, sausage sizzle people etc.
- Keeping it simple helps reassure the health and safety aspect.

- No entry fee is charged – anyone can participate, but prizes are awarded to money earners on a defined scale.
- At Forrest Hill around 2/3 of students participate.

2.3: The meeting thanked Tania for her time and information. Tania left the meeting.

3.0 Principal's Report

3.1: Bruce Warren (Principal) thanked Stephanie for the idea of holding a joint meeting between the PTA executive and staff at the beginning of the year, reporting good feedback from the teachers who had attended.

3.2: Bruce presented new and updated quotes for shade sails for the junior playground and the junior outdoor learning area from the company who did the amphitheatre sails. The quote is for \$45,000 for the two areas. He noted that this company is available to do the work immediately, and has done a good job on the other sails. Bruce will look to integrate MBSPTA signage for these sails if the PTA supports the project.

3.3: It is possible for the Board of Trustees to underwrite the project until the MBSPTA has funds available.

RESOLUTION: It was resolved: "That the PTA agrees in principle to support the project, subject to final costings and ascertaining of the projected PTA funds that might reasonably be available by the end of the year"

Moved: Nicky Rooksby, Seconded: Stephanie Chapman

CARRIED

3.4: Bruce showed the new visuals for 'Our Vision' to the PTA, and also a plaque designed to commemorate the recent 50th Jubilee.

3.5: Bruce noted work to improve the school grounds, focussing on small areas at a time. The recently completed flag pole garden was the first of these projects. Parents including Jenny Bates and students have been involved in coming up with ideas, and senior art students from Rangitoto College have been invited to create a mural.

3.6: Bruce noted the introduction of the Garden to Table programme to the year 5/6 curriculum, and invited applications for the GTT assistant job.

4.0: Chairperson's Report

4.1: Nicky Rooksby (Chairperson) read the following report:

Welcome, Haere mai, Huānyíng, Benvenuto, Dobro požalovat'! Bem-vindo , hwangyong-hamnida
Willkommen to familiar and new faces to our first PTA meeting of 2019.

This is my inaugural report and hopefully I won't stumble too much or waffle on and bore you all to tears.

The Final of the Summer Football was held on Friday 14th December – without the enthusiasm and effort of Steph this would not have hit the ground running and what a great way to end the school year for those kids that took part. This was such a wonderful event with nothing but glowing feedback from children and parents who attended and are looking forward to getting involved next time. It was a chance for children to give it a go who hadn't tried football and for those who enjoy playing to play in the off season and share their skills. Parents got to catch up and watch their children have fun. What a blast the kids had, certificates and badges were handed out to all those who took part in this brilliant new fun event, for all levels of skill to give football ago. Thank you

Michael for manning the BBQ and cooking up lovely burger, sausages, and all those that volunteered with the food and drinks.

Not for getting the Christmas Raffle at the end of Term 4, successfully run by Tonya Osbourne and Lou Watkins, thank you for your tremendous effort in organising this.

The Back to School Picnic was held on Friday 15th Feb, the sun shone brightly, and it was lovely to see lots of families come along, bring their picnics, enjoy the sausage sizzle, drinks and ever popular popcorn. A big thank you to Karen Mclean, Steph Chapman for organising the event. Also a special thank you to Ed Hempseed for picking up and dropping off the ASB BBQ. Not forgetting all our volunteers, Bruce, Anil, Julia, Caley, Alex, Sunny, Lili, Nancy, Melina and Lisa apologies if I missed you – thank you all again.

There was also an opportunity to come and buy some Second Hand uniform, which I understand was a huge success. A big thank you to Anna Rainey, Tina Li, Jane Li, Vicky Liu and Amanda Ramsay for managing and running this.

We have a large changing of the guard so to speak this year and am sure we will become as well-oiled and experienced as those that have stepped down. Don't be shy to get involved and share any new ideas you may have. We all have skills in different areas and brainstorming these often creates more great ideas. We have a preliminary calendar of events for the year which we will look at shortly.

Fingers crossed you will decide to become valuable members of this small team who endeavour to create events that are fun, and community based, so we can meet and make new friends and create great memories and also raise some funds to help our school.

Thank you and here's to a fantastic 2019!

RESOLUTION: It was resolved to accept the Chairperson's report.

Moved: Karen Adams, Seconded Amy Johnson

CARRIED

5.0: Treasurer's Report

5.1: As the annual financial report was presented to the AGM, no further discussion was deemed necessary.

5.2: Two Calendar Art Invoices were presented to the meeting for payment approval, totalling \$3,272.00.

RESOLUTION: It was resolved to approve the payment of \$3,272.00 for Calendar Art.

Moved: Nicky Rooksby, Seconded: Karen Adams

CARRIED

6.0: Confirmation of the 2019 Events Calendar and Teams

6.1: The meeting looked at the previously-confirmed Events Calendar for 2018, and a spreadsheet of events prepared by Stephanie for the previous meeting with teachers held on Monday 25th February.

https://docs.google.com/spreadsheets/d/1MKIHQTVtdnG67yZTA0DXw5_oFi4gurlGto6l_0Ki1PA/edit?usp=sharing

https://docs.google.com/document/d/1R_aPkvxJ-BU51THu4Uhm8rf_LFRuO4KKiWGaTLv68c/edit?usp=sharing

6.2: Stephanie shared feedback from the meeting with teaching team leaders held on Monday 25th February. The teachers were very supportive of the PTA events, but recommended deleting the Garage/Art Sale, moving the Whittakers chocolates fundraiser to April, running a single annual junior disco and an annual senior movie night in Term 2, taking more time to think about the Fun Run as a possible Gala-type event in 2020, and looking to combine or replace the Xmas raffle with a donation of food and goods to charity. The teachers also recommended deleting the Yummy Sticker programme due to the poor quality and volume of sporting goods available.

6.3: After discussion the meeting agreed to all of these recommendations. Karen McLean will update the 2019 Calendar accordingly.

6.4: Stephanie will create a Sign-Up Genius to create teams for all of these events.

7.0: Update on Recent/Upcoming Events

7.1: Christmas Raffle: Tonya sent the following written report to the meeting:

“This year this fundraiser started off as quite a slow burn with not a lot of interest in families donating items for the hampers. We do rely on the generosity of the school community to help us get these events over the line and are thankful to the families that support this fun event. In saying this we did manage to pull together 6 hampers which got raffled off at the final assembly with one that was not claimed and as a result donated to the Burkett family. Once again My Goodness Gift baskets wrapped the first prize which we are always grateful for their ongoing support.

We also reduced the amount of raffle ticket books printed due to waste in previous years, however this year we ran out of raffle books due to popular demand of students wanting to sell multiple books. Will adjust this for next year.

I am happy to continue leading this fundraiser as a friend of the PTA. A big thank you to Lou Watkin who helped me with this.

Kind regards

Tonya”.

7.2: The meeting thanked Tonya and Lou for once again running such a successful event, raising \$2,942.80.

7.3: Summer Soccer: Stephanie sent the following report to the meeting:

https://drive.google.com/file/d/1Z5lvd-5JaIdd_Do4Vi2C5pk3pOVihuN0/view?usp=sharing

7.4: Family Picnic 2019: It was reported that the event was again a huge success, and thanks was given to Karen McLean and Stephanie Chapman for organising, as well as all of the parents who pitched in to help. It was noted that Aqualite drinks were now far more popular than soft drinks.

7.5: Uniform: Steph reported that Sunny Cheong had agreed to take over management of the shop for 2019 only. Steph will continue to support Sunny.

7.6: Stephanie reported to the meeting that the application for a Special Licence would be limited to adult-only PTA events. Decisions regarding dates and planning for these events will be added to the Agenda of the next meeting.

8.0: Kindo Fundraising

8.1: Julia Whitfield reported that Pie Friday would be trialled weekly from Term Two.

9.0: Any Other Matters

9.1: Nicky Rooksby and Karen McLean discussed communication from the PTA, and will re-introduce a PTA newsletter to be trialled for every term.

9.2: The best means of promoting events was discussed. Bruce Warren approved the creation of a link to the PTA newsletter on website, alongside other school newsletters.

9.3: Stephanie asked about the School Calendar which had been empty for some time. Bruce reported that this had recently been updated, and approved the adding of PTA events to this Calendar.

9.4: Nicky discussed possible changes to the PTA meeting days to a Monday. She will look at this for the next meeting.

9.5: Caley Plinston discussed putting the PTA meeting as a Facebook event. Caley will remain as an administrator for the Facebook page.

The meeting closed at 9.05pm

Next meeting: Tuesday 9th April at 7.30pm in the school staffroom