

Allergy Aware Staff Quick-Reference Checklist

This one-page reference sheet is designed to support staff in ensuring we maintain an Allergy Aware environment at Mairangi Bay School. Please keep this in duty folders or displayed in your teaching space for quick access.

Lunchtime Supervision

- Ensure students sit and eat for the first 15 minutes of lunch.
- No sharing of food, drinks, or utensils.
- Actively monitor and encourage handwashing before and after eating.
- Wipe down eating areas and tables after use.

Targeted Measures

- In classes with a student who has a nut allergy, remind whānau to avoid nut products.
- Provide additional supervision and cleaning in these classes.
- Follow seating and food handling plans on trips and camps.

Our Role as Staff

- Know which students have Individual Health/Anaphylaxis Plans.
- Be prepared to respond: adrenaline first, call 111 immediately.
- Annual ASCIA training – ensure you are up to date.
- Supervise and connect with your own class during eating times.

Upcoming Support

- Content under review with Harry Aonga, Health & Safety BoT member.
- Annual Health Nurse training next term (organised by Julia).
- Health Nurse visiting assemblies to reinforce handwashing importance.

- Shared lunches for PB4L rewards currently under review.